



**Mission: To enhance the educational opportunities of residents
of the Junction City School District**

PO Box 523, Junction City, OR 97448

2017 SCHOLARSHIP GUIDELINES & APPLICATION FORM

All information received will be held in strict confidence.

APPLICATION DEADLINE

- **The application must be postmarked no later than March 3, 2017.** Mail to: Education Together Foundation, Scholarship Committee, PO Box 523, Junction City, OR 97448

ELIGIBILITY REQUIREMENTS

- **Applicants must reside within the Junction City School District.**
- ETF does not fund expenses for sports camps or transportation.
- Scholarships may be used for programs at four-year colleges and universities, community colleges, trade, technical and vocational schools.
- **Applicants are required to mail in their complete application with all required transcripts, SAT and/OR ACT Test results and letters of recommendation in one envelope.**
- Many scholarships have specific eligibility requirements.

APPLICATION CHECK LIST

- Read through the entire Scholarship Guidelines and Application information packet
- Complete the Cover Page
- Complete the Data Sheet
- Complete Part I – High School Seniors
If you are a high school student attach transcript, GPA, SAT/ACT test results.
- Complete Part I – College Students/Adults
If you are a college student or adult returning to college student attach transcript, GPA.
- Complete Part II – Essay
- Complete Part III – Activities/Experiences
- Complete Part IV – Recommendations. Must be completed by three people who are not family members.
- The application should be typewritten or completed online, but **must be printed out, signed and mailed to ETF in a single complete packet.** Application can be downloaded at www.junctioncity.com/etf.

SELECTION AND SCORING

- Scholarships are awarded on the basis of merit and application content to the extent funds are available. Neatness, grammar and spelling will be considered. **Incomplete applications may be disqualified.**
- Points are awarded as follows:
Part I: Academic Achievement 1-25 points Part III: Activities/Experience 1-25 points
Part II: Essay 1-25 points Part IV: Recommendations 1-25 points
- All applicants will be notified of the selection committee's decision in early May. **Scholarship recipients and contributors will be honored at Awards Night on May 16, 2017.** Families and friends of scholarship recipients are invited to join us as we award scholarships.

Any scholarship funds awarded will not be dispersed until July 1, 2017.

Questions – contact Lynda Taylor, Committee Chair, 541-998-8294 or TLSTaylor@aol.com

2017 EDUCATION TOGETHER FOUNDATION CONFLICT OF INTEREST STATEMENT

The Education Together Foundation does not discriminate on the basis of gender, race, economic status, ethnic background, sexual orientation, age, physical ability, or cultural and religious backgrounds; however, individual scholarships may have specific criteria and qualification requirements.

Education Together Foundation's scholarship selection process is designed to avoid instances where potential conflicts of interest may arise or situations where undue influence could be employed for the advantage of any applicant.

As each application comes in it is assigned a number. The application from that point on is referred to by number and not by the applicant's name.

All scholarship applications are screened and reviewed by a panel of community volunteers who are not Education Together Foundation Board Members and who verify that they do not have any possible conflict of interest with the applicant pool. The members of the Scholarship Review Committee remain anonymous for the purpose of insulating them from any influence from the applicant, the applicant's family or friends, or the community.

Each member of the committee reviews and scores the applications separately, and not in a group. Applications are scored on four elements: academic achievement (includes GPA and classes taken), the written essay, activities/experience, and letters of recommendation. Each element is evenly weighted. The results of the review and scoring process are not shared with the board until all applications have been reviewed.

The Education Together Foundation Scholarship Chair and Scholarship Committee makes the initial assignment of applicants to available scholarships based upon the scores received from the Scholarship Review Committee and the specific scholarship requirements. The Scholarship Chair then presents the recommendations to the board for vote of approval. The recommendations are presented by assigned designator (number) rather than by applicant name to further protect the selection process. Any board member who may have a potential conflict of interest with any applicant is required to announce that conflict of interest and excuse themselves from the discussion and vote.

Each applicant is notified in writing whether they are awarded a scholarship or if they will not be awarded a scholarship. The Scholarship Chair is available for questions on the status of an application only after the applicant has been notified in writing.

Education Together Foundation is a 501(c)3 non-profit organization and is bound by fiduciary and legal constraints. These determine in some instances how we can award scholarships so there is no impropriety and so we can continue to function as a non-profit organization, accepting donations that are tax deductible for the donor. In line with that, we have a *policy that does not allow us to share specifics of the scoring and why an applicant may or may not have qualified and received a scholarship.*

Not every applicant is guaranteed to receive a scholarship. As the Junction City School District grows these scholarships will become more competitive and there is a higher chance that an applicant may not receive a scholarship.

Education Together Foundation will only provide information to the applicant if there are any questions on the process or receipt of awarded scholarship funds. This is done to protect the privacy of our applicants.

FOR ETF USE ONLY

ETF's ASSIGNED APP. NUMBER

2017 APPLICATION FORM Cover Page All Applicants Must Complete

Application form can be downloaded from www.junctioncity.com/etf, however, it must be printed out, signed and postmarked to ETF no later than March 3, 2017.

Name _____

Street Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email Address _____

If your address is not a Junction City School District address, please provide the name and address of your parent's/guardian to confirm resident eligibility.

Name _____

Street Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

The Education Together Foundation fully reserves the right to cancel scholarships for any reason, including lack of funding or lack of the applicant being deemed sufficiently qualified by Education Together Foundation; the right to reduce the amount of the scholarship; the right to add new scholarships and award them to persons who applied for other scholarships; and otherwise reserves the right to make any modifications, cancellations, revisions, or additions to its published scholarship program as it deems advisable, in its sole direction. Education Together Foundation is not bound to any particular scholarship for any particular purpose until it actually awards that scholarship in writing sent to the recipient.

I certify that I have read the above paragraph and that the information presented in this application is true. I further certify that I reside in the Junction City School District.

Signature _____

Printed Name _____

Date _____

ETF's ASSIGNED APP. NUMBER

2017 APPLICATION FORM Data Sheet All Applicants Must Complete

The Education Together Foundation does not discriminate on the basis of gender, race, economic status, ethnic background, sexual orientation, age, physical ability, or cultural and religious backgrounds. However, some scholarships may have specific eligibility requirements that require Education Together Foundation to request the following information in order to meet those requirements.

Check all that apply:

I am female male

Check One:

- I attend Junction City High School and will graduate in June 2017
- I attend _____ High School and will graduate in June 2017
- I am currently a college student at _____ and plan to graduate in _____.
- I am an adult starting or returning to college.

Check One:

- I want to attend a trade, vocational, technical or professional school
- I want to attend a community college
- I want to attend a four-year college or university
- I am attending or applying to a graduate school
- I am enrolled or applying to a special degree program

I am the son or daughter of a parent/guardian who graduated from Junction City High School.
Their Name(s) _____ Class of _____

I entered Junction City School District at the _____ grade level.

List chosen educational institution(s) or program(s).

Applied Accepted _____

Applied Accepted _____

Applied Accepted _____

Describe your proposed field of study and educational interests. You may continue your answers on an additional page.

2017 APPLICATION FORM
Part I: High School Seniors Academic Achievements
To be completed by high school seniors only.

1. Cumulative high school grade point average: _____
2. Class rank at the end of the last grading period: _____ (x out of XXX)
3. Include your official, sealed transcript, with your GPA noted.
4. Include a copy of your official SAT and/or ACT test results.
5. List Honors and/or Advanced Placement classes completed in high school:

6. List classes and grades earned in trade, vocational and/or technical/professional classes that relate to your intended field of study.

2017 APPLICATION FORM

Part I: College Students/Adults Academic Achievements

To be completed by college students or adults returning to school only.

1. Are you currently attending college or vocational school:

Yes No If the answer is yes, please continue. If the answer is no, go to number 7.

2. List name and location of educational program/institution you applied to or have attended.

3. List degrees or certificates you have earned or are working towards.

4. Cumulative **post**-high school grade point average: _____

5. Attach college transcript(s), with your GPA noted.

6. College credits earned to date: _____

7. If you answered no to number 1, have you completed any post high school education? _____

If yes, where and when. Please attach the appropriate transcripts, with your GPA noted.

8. In no additional formal education, where did you attend high school? _____

Or obtain your GED? _____

9. Are you a resident or staff member of the Junction City School District?

Yes No

2017 APPLICATION FORM
Part II: Personal Essay
All Applicants Must Complete

Please write a personal statement essay of 250 words minimum to 500 words maximum. An excellent personal statement will separate you from the other candidates with similar academic qualifications. This personal statement should introduce the attributes and accomplishments that make you an individual. Do not write a summary of your resume or transcript, but instead utilize this opportunity to expand upon what is unique about you, your life experiences and your goals. We want you to write on an aspect that is personal to yourself – offering an insight about yourself that would be something we wouldn't learn from the application, transcripts or letters of recommendation.

Essay topic:

What led me to pursue my intended field of study? And, what have I done to prepare myself for that field of study?

2017 APPLICATION FORM
Part III: Activities/Experiences

All Applicants Must Complete

**(If you are currently a college student, we are looking for what you are doing now,
and not what you did in high school.)**

1. Describe your activities: sports, clubs, musical, shop, school paper, etc.

2. List your hobbies and other personal interests.

3. Tell us about any paid employment.

4. Tell us about your service activities in your community, church or school.

You may continue your answers on an additional page.

2017 APPLICATION FORM

Part IV: Recommendations

All Applicants must include three letters of recommendation.

Distribute a copy of the Confidential Letter of Recommendation to three individuals who consider you deserving of a scholarship. Choose a variety of people who are currently in your life, in your employment and in your education. ***It is your responsibility to collect the signed and sealed letters and include them in your application packet. Your application will be considered incomplete if you don't include the letters of recommendation.***

Note: Do not use family members or more than two school personnel for recommendations.

List the names, addresses and phone numbers of the three individuals you have chosen to write a letter of recommendation.

1. _____
2. _____
3. _____



Mission: To enhance the educational opportunities of residents of the Junction City School District

Scholarship Chair: Lynda Taylor – 541-998-8294

CONFIDENTIAL LETTER OF RECOMMENDATION

Name of Scholarship Applicant _____

This student is applying for a scholarship from Education Together Foundation in Junction City, OR. Your evaluation and comments about this applicant will be helpful in the selection process. This recommendation will be held confidential.

Table with 6 columns: ATTRIBUTE, Outstanding, Excellent, Above Average, Average, Below Average. Rows include Intellectual Ability, Extracurricular Accomplishments, Ethics, Relationship with Peers, Creativity, Independence / Initiative, Potential for Growth, Judgment and Maturity, Likelihood of Obtaining Degree.

Comments are required. Please feel free to use the backside of this page or attach additional sheets.

Signature _____ Printed Name _____

How long have you know the applicant _____

Your relationship to the applicant _____

Phone _____ Email _____

Please place the recommendation page(s) inside a sealed envelope, with "Education Together Foundation" and the applicants name on the front. Seal the envelope and sign over the seal.