

EDUCATION TOGETHER FOUNDATION, Inc. - Conflict of Interest Policy.

Education Together Foundation's scholarship selection process is designed to avoid instances where potential conflicts of interest may arise, or situations where undue influence could be employed for the advantage of any applicant.

All scholarship applications are screened and reviewed by a panel of community volunteers who verify that they do not have any possible conflict of interest with the applicant pool. Applications are scored on four elements: completeness of the application, grade point average, the written essay, and letters of recommendation. The members of the Scholarship Review Committee remain anonymous for the purpose of insulating them from any influences from the applicant, the applicant's family or friends, or the community. Each member of the committee reviews the applications separately, and not in a group. The results of the review process are not shared with the board until all applications have been reviewed.

The Education Together Foundation Scholarship Chair makes the initial assignment of applicants to available scholarships based upon ratings received from the Scholarship Committee and the specific scholarship requirements. The Scholarship Chair then presents their recommendation to the board for vote of approval. The recommendations are presented by assigned designator (number) rather than by applicant name to further protect the selection process. Any board member who may have a potential conflict of interest with any applicant is required to announce that conflict of interest and excuse themselves from the discussion and vote.

Each applicant is notified in writing whether they are awarded a scholarship or if they will not be awarded a scholarship. The Scholarship Chair is available for questions on the status of an application only after the applicant has been notified in writing.